

**CAMDEN-WYOMING SEWER & WATER AUTHORITY**  
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority  
Regular Session - Authority Meeting  
Held on July 12, 2011*

**Authority Members present:** Mr. Mark Dyer  
Ms. Tracey Green  
Mr. Michael McFann  
Mr. Michael Quinn  
Ms. Tracy Torres  
Mr. James Winchell

**Also in attendance representing  
the CWS&WA:** Mr. Harold Scott, Authority Superintendent  
Mr. Soheil Gharebaghi, P.E., Authority Engineer  
Ms. Mary Sherlock, Esq., Authority Attorney

**Public in Attendance:** Meeting Attendance/Sign-in Sheet;  
available at the CWS&WA Office

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The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on July 12, 2011. The meeting was called to order at 7:05 p.m. by the Chairperson, Mr. Dyer. There were no items removed from the Consent Agenda.

**Maintenance & Operations Status (Superintendent Report):**

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott reported that the Authority's crews had replaced an old fire hydrant, at the intersection of Caesar Rodney Avenue and Old North Road, with a new one. The opportunity to replace the old hydrant had presented itself when wheelchair accessible sidewalk ramps were being installed in connection with the W. B. Simpson Elementary School reconstruction project, Mr. Scott explained.

Regarding the water distribution system improvements, at the block of Meadow Avenue, Apple Tree Lane, S. Layton Avenue, and Peach Street, Mr. Scott indicated that the installation of the 6-inch PVC water main along Meadow Avenue would be completed in the very near future.

Mr. Scott indicated that the Asset Builders building, at 4600 DuPont Highway, had been provided sanitary sewer services by the Authority's crews. Mr. Scott explained that a temporary holding tank had been permitted by DNREC until a public sewer system became available. The new owners of the property, a financial institution, had paid the Authority approximately \$4,000 to provide sanitary sewer service to the property, Mr. Scott added.

### **Maintenance & Operations Status (Superintendent Report, cont.):**

In an attempt to further investigate probable causes for the occasional occurrence of brown water in the Authority's water distribution system, Corrosion Control Corp. (CCC) was contacted (CCC is the Authority's maintenance company for the two elevated water storage tanks). Mr. Scott explained that the old South Well might have been a potential source of brown water. Mr. Scott indicated that CCC's representative had climbed the 300,000 gallon water tank and taken photographs of the inside surfaces. According to the CCC representative there was insufficient evidence to warrant the emptying of the tank at this time. In the fall of 2011, CCC would perform their annual inspection and further evaluate the situation, Mr. Scott added.

Mr. Scott reported that \$378,659 had been billed as of July 12, 2011. As of June 14, 2011, \$123,649 had been collected, Mr. Scott noted. Mr. Scott discussed the foreclosures, bankruptcies, and the status of some vacant properties within the Authority's service area which impacted the Authority's cash flow. The Authority personnel continued to assist customers with their water and sewer utility bills, Mr. Scott added.

### **Engineering Report:**

It was reported that the Authority's 2010 Annual Water Quality Report, also known as Consumer Confidence Report (CCR), was published in the Delaware State News on June 24, 2011, reporting the status of the Authority's water quality for the period of January 1, 2010, to December 31, 2010. Gharebaghi noted that there were no Safe Drinking Water Act violations, and the Authority's drinking water had continued to meet all Federal and State standards in 2010.

Regarding Wynsome Knoll sanitary sewer pump station, Gharebaghi indicated that the construction work had been substantially completed and final inspection and start up remained to be scheduled and completed.

Regarding Camdel Metals and the unknown organism causing blockages in the Willow Grove Road sewer system, Gharebaghi indicated that, to his knowledge, Camdel Metals had not yet performed the remedy proposed by Camdel Metal's environmental consultant to shock the system with chemicals in an attempt to kill off the organism. The Authority crews would continue to monitor the situation and updated reports regarding the matter would be presented at future Regular Meetings, Gharebaghi said.

Mr. Gharebaghi provided a status update on the matter of the Authority's application for a CPCN which he had filed with the Public Service Commission (PSC). It was reported that, according to a PSC staff member, the Commission staff were quite busy with other business and that the Authority's application was in progress. Updated reports regarding the matter would be presented at future Regular Meetings, Gharebaghi added.

**Engineering Report (cont.):**

In connection with the development of the Greens at Wyoming, Mr. Gharebaghi reported that he had provided Mr. Salame, the developer, clarification with respect to the payment of sewer and water Impact fees. The developer expected to proceed to settlement on one or two homes in the near future, Gharebaghi added.

For the Board's information, Gharebaghi indicated that there were 132 distinct public water supply systems in Kent County. It was noted that the same water company served more than one public water supply systems. For example, Tidewater utilities serves numerous Kent County community public water supply systems, Gharebaghi said.

**Legal Report:**

There were no legal reports.

**Approval of the Consent Agenda:**

Motion: Mr. McFann made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

**Items to be included in the next Regular Meeting Agenda:**

Ms. Green noted that the process of consideration of the Authority's FY 2011-2012 budget would commence next month and requested expense over budget and other budgetary data for the Board's review. Ms. Torres also requested data pertaining to the annual wastewater flow to Kent County for treatment and Kent County's charges for the same. With respect to the rate of wastewater flow from the Authority's sanitary sewer system to Kent County, it was explained that efforts were in progress by Kent County to calibrate the meters based on which the Authority was charged for sanitary sewer treatment.

**Old Business:**

*By-Laws Change*

Mr. Dyer indicated that Ms. Sherlock had prepared changes to the Authority's By-Laws to reflect the elimination of the positions of Secretary and Treasurer from the Board. The revisions were read into the records of the Authority's June 14, 2011, Regular Meeting. The Board decided the following measure by title only:

Motion: Ms. Green made a motion to approve the revised By-Laws described above, seconded by Ms. Torres. Motion carried unanimously.

**Visitors' Comments:**

Ms. McFann asked about the number of households whose wastewater was metered at the Authority's old wastewater treatment plant site. It was explained that a substantial portion of the Authority's sanitary sewer service area discharged into the county's system by way of the metering station at the Authority's old wastewater treatment site.

**Adjournment:**

The Regular Meeting was adjourned into an Executive Session at 7:38 p.m. for the discussion of legal matters.

Motion: Ms. Green made a motion to adjourn the Regular Meeting into an Executive Session, seconded by Mr. McFann. Motion carried unanimously.

The Regular Meeting was reconvened at 8:45 p.m. for the purpose of adjourning the Regular Meeting.

Motion: Mr. McFann made a motion to adjourn the Regular Meeting, seconded by Mr. Winchell. Motion carried unanimously.

The Regular Meeting adjourned at 9:46 p.m.

The next Regular Meeting will be held on August 9, 2011, at 7:00 p.m.

Respectfully Submitted,  
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.  
CWS&WA Superintendent